

Sacramento Regional Transit District Supplemental Questionnaire

Grants Analyst

Final Filing Date: Wednesday, October 4, 2017

The purpose of this Supplemental Questionnaire is to obtain additional job-related information to identify the most qualified applicants to continue in the selection process. Completion of this material is required and your responses must be submitted with your employment application by 5:00 p.m. on the final filing date. **Candidates who do not complete this Supplemental Questionnaire will be eliminated from further consideration.**

Please answer the following questions. Attach answers on a separate sheet of paper and number each item accordingly.

1. Please describe your specific experience with capital budget and/or grants planning, analysis, reporting, and compliance. Include the employer(s) and number of years/months you performed the duties.
2. Please describe your experience using specialized financial system software. Name the specific software and the percentage of time you have used it. Include the employer(s) and number of years/months you performed the duties.
3. Describe your experience performing the reconciliation of complex financial reports. In your description, include the position in which you performed these responsibilities and your **specific** responsibilities in this area. Include the employer(s) and number of years/months you performed the duties.