

**SACRAMENTO REGIONAL TRANSIT DISTRICT  
JOB DESCRIPTION**

<b>CLASSIFICATION TITLE:</b> Coach Operator	<b>PAY FAMILY:</b> ATU, Local 256
<b>DATE AUTHORIZED:</b>	<b>GRADE:</b> Per CBA
<b>DATE REVISED:</b> 10/96	<b>OVERTIME STATUS:</b> Per CBA
<b>SUPERVISES:</b> None	

**JOB SUMMARY**

Operates District coaches over fixed routes to transport passengers in a safe and courteous manner, collects fares and provides information to passengers.

**ESSENTIAL FUNCTIONS**

Under general supervision, is expected to provide safe, efficient, and courteous fixed route transit service.

On a daily basis, operates District coaches over fixed routes in accordance with the designed schedule; performs visual vehicle inspections and reports any mechanical problems or defects of assigned coach prior to departure; picks up and discharges passengers at designated bus stops; collects fares and transfers, issues transfers inspect passes for validity; provides information to passengers regarding District's transit system; operates wheelchair lift when necessary, and secures passengers' wheelchairs to restraining devices to stabilize wheelchairs during trip; operates 2-way radio to communicate with radio control to report accidents, emergencies, schedule delays, equipment failure or unusual circumstances; completes written reports on accidents, or other unusual incidents in an accurate and timely manner; maintains order on the coaches.

**OTHER JOB FUNCTIONS**

On a periodic basis collects data and completes survey forms as required by the District; may assist with training of new operators; occasionally may follow oral instructions from the Dispatcher to perform basic vehicle troubleshooting.

**JOB DEMANDS**

This position requires working odd hours, split-shifts on various days of the week, including holidays. Work is primarily performed outside. While performing the duties of this job, the incumbent must regularly hear, sit, reach with hands and arms, and use leg/foot to reach or handle controls. Physical effort, finger and manual dexterity are regularly needed to drive

non-power steering vehicles and to operate door and dispense transfers. The incumbent must frequently talk, walk, and use hands to handle or feel objects or controls. Occasionally required to stoop, lift up to 25 pounds, push or pull, and climb stairs. Specific vision abilities required by this job include distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The incumbent is regularly exposed to fumes, odors, and moderate noise. A high degree of maturity, courtesy, memory, and concentration is needed.

**MINIMUM QUALIFICATIONS**

Knowledge of:

Traffic laws, ordinances, rules and driving courtesies involved in transit bus operations.  
Principles and practices of public relations.  
Interpersonal skills using tact, patience, and courtesy.  
Safe driving practices.

and

Ability to:

Learn the District's policies, and procedures.  
Read, write and make basic arithmetic calculations.  
Work unusual hours.  
Communicate with the public effectively.  
Obtain and maintain a valid Class B California driver's license with passenger and air brake endorsements issued by the Department of Motor Vehicles.  
Exercise good judgment and problem-solving skills.  
Understand and follow oral and written instructions spoken or written in English.  
Operate coaches punctually, safely and efficiently.  
Learn the District's transit routes and schedules.  
Maintain a friendly, effective, and courteous work relationship with the public, the passengers, and fellow employees.

and

Training and Experience:

Graduation from high school or equivalent; three (3) years of verifiable driving experience and one (1) year of experience dealing with the general public.

**OTHER REQUIREMENTS**

Must have a good driving record; possession of a valid Class C California driver's license issued by the Department of Motor Vehicles; must be 21 years of age; must have a verifiable past work history and pass a background investigation and a medical and drug screen examination.

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AGREEMENT DATE

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FOR REGIONAL TRANSIT

FOR ATU LOCAL 256