

**SACRAMENTO REGIONAL TRANSIT DISTRICT
JOB DESCRIPTION**

LIGHT RAIL SERVICE WORKER

FLSA Exemption Status: Non-Exempt

Authorized: 10/99

Bd. Revised: 05/08

Job Summary

Cleans and services District light rail vehicles (LRV), other vehicles and related service areas; operates LRVs for servicing and maintenance purposes; practices safe work processes and contributes to the creation and maintenance of a safe working environment for self and others; and performs related work as assigned.

Distinguishing Characteristics

Incumbents in this entry-level job classification clean and service the light rail vehicles.

Supervision Received

New employees receive close supervision within a framework of well-defined policies and procedures. Once experience and proficiency are attained, assignments become more varied and are performed under general supervision within a framework of well-defined policies and procedures.

Supervision Exercised

Incumbents in this classification do not supervise or direct the work of others.

Essential Functions and Responsibilities

Sweeps, mops, steams, scrapes and washes the interior and exterior of LRVs; sweeps and mops garage floors, pits and service areas; lifts, moves and dumps trash containers; cleans Maintenance office and storage room; performs daily visual vehicle inspection, reporting defects; checks and replaces consumables and equipment as necessary; replaces accessories such as light bulbs, mirrors, wiper blades and seat cushions; operates, moves, and drives LRVs within yard and on main line to move from one Light Rail facility to another; performs routine trouble shooting and diagnostic duties to identify simple problems and/or generate problem tickets; safely operates a variety of equipment including forklift, ground scrubber/sweeper, and upholstery cleaning equipment; places and replaces fliers and advertisements in LRVs; installs and replaces vandal guards; pulls operator defect cards; reports problems to appropriate resource; performs yard set-up duties for pull out operations at the main and remote storage locations; replenishes sand; and performs other related duties as assigned. Work may not encroach on that of higher classified positions.

Required Education, Experience, Knowledge Skills and Abilities

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

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Required Prior Education:

High school diploma or equivalent.

Required Prior Experience:

One year of work related experience in a position performing janitorial and/or industrial cleaning duties or a position responsible for the cleaning, maintenance and/or servicing of a variety of vehicles.

Special Requirements, Licenses and/or Certificates:

Possession of a Class B California Driver's License permit with endorsement(s) on the first day of appointment and the ability to obtain a Class B California Driver's License with endorsement(s) within 90 days of appointment; a satisfactory driving record; possession of a Forklift Operator Certification or the ability to obtain a forklift certificate within 90 days of appointment, if required; the ability to pass RT's LRV Operator's License exam within 90 days of appointment; pass the Ishihara Eye Test prior to appointment.

Required Knowledge of:

- Basic cleaning techniques and equipment.
- Basic cleaning chemicals, their interactions, danger signs and their safe disposal methods.
- Basic first aid and safety practices.

Required Ability to:

- Learn and effectively perform a variety of routine maintenance assignments.
- Learn and effectively apply District policies and procedures.
- Learn and follow established safety practices.
- Understand and follow guidelines including the Material Data Safety Sheets (MSDS) for safe handling of toxic and/or caustic chemicals and other hazardous materials, including blood borne pathogens.
- Understand and effectively follow both oral and written instructions.
- Work independently for long periods of time and as a positive team member.
- Perform manual labor on a continuous basis.
- Communicate in a clear and understandable manner both orally and in writing.
- Use District cleaning supplies and equipment in an accurate and safe manner.
- Operate LRVs and other vehicles and equipment in a safe and effective manner.
- Establish and maintain effective working relationships with those contacted in the performance of required duties.
- Perform the essential functions of the job without causing harm to self or others.
- Comply with drug and alcohol testing provisions for safety-sensitive employees as required by the FTA, Department of Transportation (49 CFR, Parts 40 and 655).
- Reading and understanding designated computer reports and schedules.

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Physical and Mental Requirements

The essential functions of this job are performed in both shop environment and outside in various weather conditions, including exposure to extreme heat and cold. Work is performed around equipment and machinery with moving parts and under wet and slippery conditions. Incumbents are exposed daily to electrical hazards, toxic and/or caustic chemicals, grease, oil, dust, fumes, smoke, and gases and are intermittently exposed to loud noise and vibrations.

On a daily basis, the essential functions of the job require incumbents to climb ladders and into/out LRV stepwells from low ground locations, stoop, kneel, crouch, crawl into confined spaces, stand, and walk; to extend arms and use upper extremities, finger dexterity and hand strength to reach, pick, pinch and grasp tools and controls, feel the attributes of objects and control machinery using light hand grasp and fine manipulation; to lift, carry, push and pull objects weighing up to 50 pounds; to hear and talk to receive and communicate instructions and other information; to use forceful hand grasp; to rotate neck left and right and bend neck forward and backward; to bend and twist torso; and to see objects clearly within one to twenty feet, using a full field of vision and good depth perception with the ability to distinguish basic colors and shades of color.