



STAFF REPORT

DATE: December 13, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Carmen Alba, VP, Bus Operations
SUBJ: AWARDING A CONTRACT FOR ON-CALL REVENUE VEHICLE TOWING SERVICES TO NORTH VALLEY FLEET SERVICES, INC.

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

This action will provide for necessary on-call towing services for revenue vehicles.

FISCAL IMPACT

The proposed contract is budgeted at \$252,375.00 for a 5-year term, of which \$25,237.50 is included in the FY 2022 Operating Budget. FY 2023 – 2026 will be budgeted at \$50,475 per year and 6 months of Fiscal Year 2027 will be budgeted at \$25,237.50.

DISCUSSION

Sacramento Regional Transit District (SacRT) operates bus service on 66 fixed routes in addition to 9 SmaRT Ride on-demand microtransit zones, ADA paratransit service (SacRT GO), and Elk Grove service (fixed service and SacRT e-van) all within a 400 square mile service area throughout the Sacramento region, including service in Sacramento, Citrus Heights, Elk Grove, Folsom, Rancho Cordova, and Davis.

SacRT's current fleet consists of 252 large buses (104 Orion, 99 Gillig, 6 Proterra, 38 New Flyer, 5 Eldorado) as well as 193 small buses (52 Eldorado cutaways, 132 Starcraft cutaways, and 9 GreenPower shuttles).

SacRT has historically contracted out towing services due to the specialized equipment, training, and insurance necessary for this type of work.

On September 8, 2021, Staff released an Invitation for Bid (IFB) on PlanetBids e-Procurement System and notified 67 vendors of the bid opportunity. On October 7, 2021, SacRT received the following bids:

North Valley Fleet Services, Inc.	\$252,375
George Little Investments	\$450,000

Both bids were reviewed and determined to be responsive. Based on the two bids, North Valley Fleet Services, Inc. is the lowest responsive and responsible bidder. The bid price of \$252,375 is considered fair and reasonable in comparison to the other bid received and is comparable to the Independent Cost Estimate established prior to receipt of bids.

Staff requests that the Board award the Contract for On-Call Revenue Vehicle Towing Services to North Valley Fleet Services, Inc. for a 5-year term for an amount not to exceed \$252,375.

RESOLUTION NO. 21-12-0129

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

December 13, 2021

AWARDING A CONTRACT FOR ON-CALL REVENUE VEHICLE TOWING SERVICES TO NORTH VALLEY FLEET SERVICES, INC.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract for On-Call Revenue Vehicle Towing Services between Sacramento Regional Transit District, therein referred to as "SacRT," and North Valley Fleet Services, Inc., therein referred to as "Contractor," whereby Contractor agrees to provide On-Call Revenue Vehicle Towing Services for 5 year, as further specified in the Contract, for an amount not to exceed \$252,375, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said the foregoing Contract.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary