



Sacramento Regional Transit District

## **BOARD MEETING NOTICE TO THE PUBLIC**

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**In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), this meeting is live streamed and closed to the public. Temporary procedures are subject to change pursuant to guidelines related to social distancing and minimizing person-to-person contact.**

**SacRT Board Meetings are being streamed live at  
<http://iportal.sacrt.com/iapps/srtdbm/>**

**Please check the Sacramento Metropolitan Cable Commission Broadcast Calendar - <https://sacmetroable.saccounty.net> for replay dates and times.**

**Members of the public are encouraged to submit written public comments relating to the attached Agenda no later than 2:00 p.m. on the day of the Board meeting  
at  
[Boardcomments@sacrt.com](mailto:Boardcomments@sacrt.com)**

**Please place the Item Number in the Subject Line of your correspondence.  
Comments are limited to 250 words or less.**



# Sacramento Regional Transit District Agenda

Revised 2/19/21 –  
Addition of Closed Session  
Item 13.1.b.

**BOARD MEETING**  
**5:30 P.M., MONDAY, FEBRUARY 22, 2021**  
**VIRTUAL MEETING**

Website Address: [www.sacrt.com](http://www.sacrt.com)

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**ROLL CALL** — Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela and Chair Miller

Alternates: Directors Kozlowski, Nguyen, Sander, Schaefer

**1. PLEDGE OF ALLEGIANCE**

**2. CONSENT CALENDAR**

2.1 Motion: Approval of the Action Summary of January 25, 2021

2.2 Resolution: Awarding a Contract for Weed Abatement Services to Quality Sprayers, Inc. (C. Alba)

2.3 Repealing and Restating the Fare Structure for Complementary Paratransit Service; and Authorize a COVID-19 Vaccine Appointment Confirmation to be Considered a Valid "Fare Equivalent" from March 1, 2021 through May 31, 2021 (D. Selenis)

A. Resolution: Repealing Resolution No. 20-06-0048 and Restating the Fare Structure for Complementary Paratransit Service; and

B. Resolution: Authorize a COVID-19 Vaccine Appointment Confirmation to be Considered a Valid "Fare Equivalent" from March 1, 2021 through May 31, 2021

2.4 Resolution: Approving the Second Amendment to the Fiscal Year 2020-2021 Operating Budget (B. Bernegger)

**3. INTRODUCTION OF SPECIAL GUESTS**

**4. UNFINISHED BUSINESS**

**5. PUBLIC HEARING**

**6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA\***

**7. NEW BUSINESS**

**8. GENERAL MANAGER'S REPORT**

8.1 General Manager's Report

- a. State Legislative Update – Mark Watts, Smith, Watts & Hartmann
- b. Federal Legislative Update – Julie Minerva, Carpi & Clay, Inc.
- c. San Joaquin JPA Meeting Summary – January 22, 2021 (Hume)
- d. SacRT Meeting Calendar

**9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS**

**10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)**

**11. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

**12. RECESS TO CLOSED SESSION**

**13. CLOSED SESSION**

13.1 Conference with Legal Counsel  
Pursuant to Gov. Code Section 54956.9  
Existing Litigation

- a. Robert and Loreta Bell v. SacRT  
Case Number 34-2018-00232970
- b. Susan Sa v. SacRT  
Case Number 34-2018-00239452

13.2 Conference with Legal Counsel  
Pursuant to Gov. Code Section 54956.9(d)  
Anticipated Litigation

Two Cases

**14. RECONVENE IN OPEN SESSION**

**15. CLOSED SESSION REPORT**

**16. ADJOURN**

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\*NOTICE TO THE PUBLIC

It is the policy of the Board of Directors of the Sacramento Regional Transit District to encourage participation in the meetings of the Board of Directors.

This agenda may be amended up to 72 hours prior to the meeting being held. An Agenda, in final form, is located by the front door of Regional Transit's building at 1400 29<sup>th</sup> Street, Sacramento, California, and is posted on the SacRT website.

The Regional Transit Board of Directors Meeting is being videotaped. A replay of this meeting can be seen on Metrocable Channel 14 on February 28<sup>th</sup> @ 2:00 p.m. and on March 3<sup>rd</sup> @ 9:00 a.m.

Any person(s) requiring accessible formats of the agenda should contact the Clerk of the Board at 916/556-0456 or TDD 916/483-4327 at least 72 business hours in advance of the Board Meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on the agenda are on SacRT's website, on file with the Clerk to the Board of Directors of the Sacramento Regional Transit District. Any person who has any questions concerning any agenda item may call the Clerk to the Board of Sacramento Regional Transit District.



## STAFF REPORT

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**DATE:** February 22, 2021  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Cindy Brooks, Clerk to the Board  
**SUBJ:** APPROVAL OF THE ACTION SUMMARY OF JANUARY 25, 2021

### RECOMMENDATION

Motion to Approve.

**SACRAMENTO REGIONAL TRANSIT DISTRICT  
BOARD OF DIRECTORS  
BOARD MEETING  
January 25, 2021**

**ROLL CALL:** Roll Call was taken at 5:34 p.m. PRESENT: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela, and Chair Miller.

**1. PLEDGE OF ALLEGIANCE**

**2. CONSENT CALENDAR**

- 2.1 Motion: Approval of the Action Summary of December 14, 2020
- 2.2 Resolution: Authorizing the General Manager/CEO to Execute the Sacramento Transportation Authority Measure A Consolidated Transportation Service Agency Grant Agreement (B. Bernegger)
- 2.3 Resolution: Job Classification Pay Range Adjustments for Classifications within the Management and Confidential Employee Group (S. Valenton)
- 2.4 Resolution: Approving the Third Amendment to the Fiscal Year 2021 Capital Budget (B. Bernegger)
- 2.5 Resolution: Extending Emergency Family and Medical Leave Expansion Act Program through March 31, 2021 (S. Valenton)
- 2.6 Resolution: Delegating Authority to the General Manager to Sell and Transfer Two Vacant Parcels Located in Sacramento, CA at the Northeast Corner of Riverside Blvd. and Darnel Way (APN 017-0010-052) and the Southeast Corner of Riverside Blvd and San Mateo Way (APN 017-0010-050) to the City of Sacramento (B. Bernegger)
- 2.7 Resolution: Approving the Collective Bargaining Agreement with the American Federation of State, County and Municipal Employees, District Council 57, Local 146 for the Period of January 1, 2021 through December 31, 2024 (S. Valenton)
- 2.8 Resolution: Approving the Cooperative Agreement between the City of Sacramento for the Design and Construction of the R Street and 29<sup>th</sup>/30<sup>th</sup> Street Signalization Project (L. Ham)
- 2.9 Resolution: Approving Work Order No. 4 to the Contract for On-Call Real Estate Services with Paragon Partners, Ltd for the Folsom Double Track

Project (B. Bernegger)

Note: The Clerk noted a change in the wording on Item 2.7. The title should read “Collective” instead of “Collaborative”.

The Clerk read into the record written public comments from the following:

Item 2.8 – Mike Barnbaum and Helen O’Connell  
Item 2.10 – Helen O’Connell

Director Harris indicated that he is happy to see the 29<sup>th</sup>/30<sup>th</sup> Street Signalization Project moving forward.

***ACTION: APPROVED - Director Howell moved; Director Budge seconded approval of the consent calendar as written. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela, and Vice Chair Miller. Noes: None; Abstain: None; Absent: None.***

3. **INTRODUCTION OF SPECIAL GUESTS**

4. **UNFINISHED BUSINESS**

5. **PUBLIC HEARING**

6. **PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA**

The Clerk read into the record written public comments from the following:

Mike Barnbaum – Mr. Barnbaum provided updates on YoloGo, Capitol Corridor Joint Powers Authority, Federal Update, Roseville Transportation Commission, and the San Joaquin Joint Powers Authority.

Barbara Stanton - Ms. Stanton asked if staff had discussed changing the Board Meetings to the Zoom platform.

Donald Childs – Mr. Childs asked staff to restore service in several areas of Rancho Cordova because he has experienced connectivity.

Jeffery Tardaguila – Mr. Tardaguila asked the Board to consider three objectives: planning for the Statewide Transit, bringing active transportation to the city and county, and educating all residents and stakeholders in public transportation.

Director Budge indicated that the discontinuance of bus service to the Sunrise Light rail station is a departure from the original design of the way in which the light rail and the bus system was supposed to work together. She agrees with Mr. Childs comments and

January 25, 2021 Action Summary Page 2 of 6

is hopeful that SacRT staff will work on providing bus service back to the Sunrise Light Rail Station early this year.

## **7. NEW BUSINESS**

- 7.1 Motion: Chair and Vice Chair of the SacRT Board of Directors for 2021 (C. Brooks/S. Valenton)

***ACTION: APPROVED - Director Harris moved; Director Schenirer seconded approval of selection of Directors Steve Miller and Patrick Kennedy to the positions of Chair and Vice Chair, respectively, of the SacRT Board for 2021. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela, and Vice Chair Miller. Noes: None; Abstain: None; Absent: None.***

- 7.2 SacRT Board and Commission Appointments (C. Brooks/S. Valenton)

- A. Motion: Appointing One Alternate Board Member to the Capitol Corridor Joint Powers Authority; and
- B. Motion: Appointing One SacRT Board Member to the San Joaquin Regional Rail Commission Stations/Development Committee; and
- C. Chair Appointment: Appointing One Board Member to the Elk Grove 2 x 2 Ad Hoc Committee; and
- D. Chair Appointment: Appointing One Board Member to the Real Estate Ad Hoc Committee; and
- E. Chair Appointment: Appointing One Board Member to the SacRT/Yolo County Transportation District Ad Hoc Committee.

***ACTION: APPROVED – Chair Miller moved; Director Kennedy seconded approval of the selection of Director Harris to the CCJPA alternate position. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela, and Chair Miller. Noes: None; Abstain: None; Absent: None.***

***ACTION: APPROVED – Chair Miller moved; Director Howell seconded approval of the selection of Director Hume to the San Joaquin Regional Rail Commission Stations/Development Committee. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela, and Vice Chair Miller. Noes: None; Abstain: None; Absent: None.***



***Chair Miller made the following appointments:***

***Director Kennedy to the Elk Grove Ad Hoc 2 x 2.***

***Director Howell to the Real Estate Ad Hoc Committee.***

***Director Kennedy to the SacRT/Yolo Transportation District Ad Hoc Committee.***

## **8. GENERAL MANAGER'S REPORT**

### **8.1 General Manager's Report**

- a. 2020 Caltrans Excellence in Transportation Award on Public Awareness
- b. SacRT Meeting Calendar

Mr. Li introduced Amarjeet Benipal, Caltrans District 3 Director, and Sue Takhar, Deputy District Director to present the 2020 Caltrans Excellence Award. Mr. Benipal presented and congratulated SacRT for receiving the award in the Public Campaign Category for their redesign of the bus network driven by the community to reduce congestion and lead to economic growth.

Mr. Li welcomed the newest member to the SacRT Board, Director Katie Valenzuela, from the City of Sacramento. Mr. Li also recognized SacRT's newest alternate Board members, Directors Stephanie Nguyen, and Tim Schaefer, from the Cities of Elk Grove and Citrus Heights, respectively.

Mr. Li thanked staff, the American Federation of State, County and Municipal Employees (AFSCME) unit and the Board for ratifying the AFSCME Collective Bargaining Unit Agreement.

Mr. Li indicated that SacRT's Federal Lobbyists will provide an update at the next SacRT Board meeting about the new Administration and the 117<sup>th</sup> Congress. Highlights include: Coronavirus Response and Relief Supplemental Appropriations Act of 2021, and \$14 billion to be allocated to support the transit industry during COVID-19 in which SacRT expects to receive approximately \$30 million. President Biden has nominated former Mayor Pete Buttigieg as Secretary of Transportation, and Nuria Fernandez as Administrator of the Federal Transit Administration.

Mr. Li indicated that SacRT will be offering free rides on nine on-demand SmarT Ride zones in recognition of Valentine's Day on Friday, February 12 to encourage riders to connect with small business and to pick up Valentine's Day dinner from local restaurants; and next month (February) staff will bring an item to the Board to provide free rides for any passengers travelling to/from a COVID-19 vaccine appointments to help the region allocate and disperse vaccinations in conjunction with the County of Sacramento in partnership with the Sacramento County Health Department.

SacRT's historic 1958 bus led the Martin Luther King Jr. parade caravan this year. The traditional march was converted to a caravan that drove through Sacramento neighborhoods.

Director Valenzuela asked if SacRT is taking advantage of the FEMA reimbursement of up to 100% for transit agencies and related COVID expenses. Mr. Li indicated that SacRT is taking advantage of the funds.

Director Jennings thanked staff for making the bus available for the MLK virtual march as the bus led the way for the caravan.

Director Harris thanked Director Jennings for his participation in the MLK march as well as Mr. Li for creating the opportunity for people to get their COVID vaccinations.

**9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS**

Director Howell welcomed the new Board members.

Chair Miller also welcomed Director Valenzuela.

Director Valenzuela noted that she has been engaged in SacRT work in the community for years, and welcomed the opportunity to work with everyone.

**10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)**

**11. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

**12. RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 6:15 p.m.

**13. CLOSED SESSION**

13.1 Conference with Legal Counsel  
Pursuant to Gov. Code Section 54956.9  
Existing Litigation

a. Hanson v. SacRT  
Case Number 34-2018-00240424

b. Susan Sa v. SacRT  
Case Number 34-2018-00239452

**14. RECONVENE IN OPEN SESSION**

**15. CLOSED SESSION REPORT**

There was no Closed Session Report.

**16. ADJOURN**

As there was no further business to be conducted, the meeting was adjourned at 6:45 p.m.

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STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary



## STAFF REPORT

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**DATE:** February 22, 2021  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Carmen Alba, Acting, VP, Operations  
**SUBJ:** AWARDING A CONTRACT FOR WEED ABATEMENT SERVICES TO QUALITY SPRAYERS, INC.

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

This action will provide for necessary weed abatement services along the light rail alignment.

### FISCAL IMPACT

The proposed contract is budgeted at \$297,850 for a 5-year term of which \$45,000 is included in the FY 2021 Operating Budget. Fiscal Years 2022 - 2025 will be budgeted at \$57,570 per year, and 8 months of fiscal year 2026 will be budgeted at \$22,570.00.

### DISCUSSION

SacRT has used a licensed contractor for weed abatement services along SacRT's light rail right-of-way for many years. The most recent contract expired in October 2020. An Invitation for Bids (IFB) solicitation was released for bid on January 11, 2021 and 4 responsive bids were received on February 2, 2021 from: Quality Sprayers, Inc.; DeAngelo Brothers, LLC; New Image Landscape Company; and, Hunters Services, Inc. Quality Sprayers, Inc. is the responsive and responsible bidder that submitted the lowest priced bid.

The areas covered by this Contract are SacRT's current operating light rail system right-of-way: along the I-80 corridor from Watt/I-80 to Alkali Flat Station; the Highway 50 corridor from approximately 13<sup>th</sup> and R Streets to Historic Folsom Station; and the South Line corridor, south of 16<sup>th</sup> Street Station to Cosumnes River College Station. Typically, a pre-emergent is sprayed in the late fall of each calendar year; however, the prior contract expired in October 2020 and the pre-emergent application did not occur. It is important that the weed abatement services begin as soon as possible before the weeds become problematic.

Staff recommends the Board award a Contract for Weed Abatement Services to Quality Sprayers, Inc. for an amount not to exceed \$297,850.00.

RESOLUTION NO. 21-02-0010

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

February 22, 2021

**AWARDING A CONTRACT FOR WEED ABATEMENT SERVICES TO QUALITY  
SPRAYERS, INC.**

THAT, the Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Quality Sprayers, Inc. therein referred to as "Contractor," whereby Contractor agrees to provide weed abatement services, as further specified, for an amount not to exceed \$297,850 for a 5-year term, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Contract.

\_\_\_\_\_  
STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary



# STAFF REPORT

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**DATE:** February 22, 2021

**TO:** Sacramento Regional Transit Board of Directors

**FROM:** Devra Selenis, VP, Communications and Partnerships

**SUBJ:** REPEAL RESOLUTION NO. 20-06-0048, RESTATING THE SACRT COMPLEMENTARY PARATRANSIT FARE STRUCTURE; AND AUTHORIZE A COVID-19 VACCINATION APPOINTMENT CONFIRMATION TO BE CONSIDERED A VALID "FARE EQUIVALENT" FROM MARCH 1, 2021 THROUGH MAY 31, 2021

## RECOMMENDATION

Adopt the Attached Resolutions.

## RESULT OF RECOMMENDED ACTION

If adopted, both of these actions will help reduce the transportation barrier for individuals to get vaccinated and ensure that all residents living in SacRT's service area would have equitable access to vaccination sites.

## FISCAL IMPACT

Staff conservatively estimates that SacRT will provide approximately 26,252 free boardings during the three-month duration of the offering, which falls within the General Manager's authority (Resolution 19-07-0084) to distribute 50,000 complimentary passes per month for special promotions. This promotion will result in an estimated fare revenue loss of approximately \$44,260. The estimates are based on current ridership, anticipated new riders resulting from the free offering, and availability and willingness of passengers to receive the vaccine. The projected revenue loss from this promotion is included in the approved FY 2020-2021 Operating Budget. No additional capacity is anticipated to be required on complementary paratransit service (SacRT GO) in order to provide rides for this promotion or any future promotion that might be authorized under the new authority being requested for the General Manager/CEO to approve "fare equivalents" for SacRT GO.

### Bus, Light Rail and Demand-Response Services

Current estimated number of daily passengers:	10,000
Estimated new riders from free offering:	2,500
Total number of passengers	12,500
<b>Estimated riders eligible and obtaining vaccine by 5/31 (50%):</b>	<b>6,250</b>
Free rides per passenger (two roundtrips)	4
Total free rides (6,250 x 4):	25,000
Avg Fare:	\$1.52
<b>Total Fiscal Impact</b>	<b>\$38,000</b>

SacRT Go Paratransit Services

Current estimated number of daily passengers:	500
Estimated new riders from free offering:	125
Total number of passengers:	625
<b>Estimated riders eligible and obtaining vaccine by 5/31 (50%):</b>	<b>313</b>
Free rides per passenger (two roundtrips):	4
Total free rides (313 x 4):	1,252
Avg Fare:	\$5.00
<b>Total Fiscal Impact</b>	<b>\$6,260</b>

DISCUSSION

From the start of the pandemic, SacRT's number one priority has been ensuring the safety and well-being of its employees, customers, and community members. Staff believes that offering free rides to and from COVID-19 vaccination centers will help the Sacramento region quickly recover from this crisis by slowing the spread of the virus. In addition, it will garner goodwill among the community.

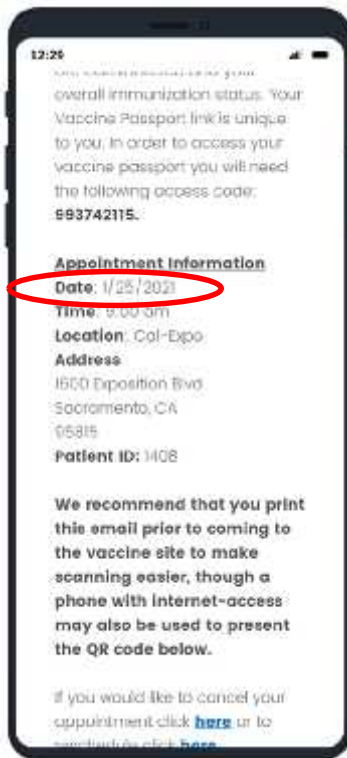
Due to the difficulty in distributing individual complimentary SacRT tickets as approved for special promotions in Resolution 19-07-0084 (Number of Complimentary Tickets to Distribute for Marketing Promotions) and Resolution 20-03-0013 (Modifying the Definition of "Fare Equivalent"), staff is requesting that the Board authorize the use of a COVID-19 vaccine appointment confirmation in the form of an email, text or vaccine card (examples shown in Attachment 1) as "Fare Equivalent" on bus, light rail, demand-response, and complementary paratransit services for individuals to travel to and from a COVID-19 vaccination site on the day of their scheduled appointment. The confirmation can be shown via smartphone or be printed.

In addition, the definition of "Fare Equivalent" is currently contained only within the fare structure for fixed-route and demand-response service. As a result, the General Manager/CEO and Board do not currently have authority to extend free ride promotions to complementary paratransit service. To accommodate the vaccine promotion and future promotional opportunities, Staff is recommending that the existing Fare Structure for complementary paratransit service be repealed and a new Fare Structure be established that provides discretion to recognize alternative documentation to be recognized as a fare equivalent on complementary paratransit service. As with fixed-route and demand-response service, fare equivalents declared by the General Manager/CEO on complementary paratransit service will be counted against the complimentary ticket allocation.

Staff recommends that the Board approve the attached Resolutions.

### SacRT Fare Equivalent Vaccine Confirmation Examples

#### Text Message:



#### Vaccine Card:

**COVID-19 Vaccination Record Card**

Please keep this record card, which includes medical information about the vaccines you have received.

Por favor, guarde esta tarjeta de registro, que incluye información médica sobre las vacunas que ha recibido.

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Date of birth \_\_\_\_\_ Patient number (medical record or IIS record number) \_\_\_\_\_

Vaccine	Product Name/Manufacturer Lot Number	Date	Healthcare Professional or Clinic Site
1 <sup>st</sup> Dose COVID-19	-----	mm / dd / yy	
2 <sup>nd</sup> Dose COVID-19	-----	mm / dd / yy	
Other	-----	mm / dd / yy	
Other	-----	mm / dd / yy	



RESOLUTION NO. 21-02-0011

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

February 22, 2021

**REPEALING RESOLUTION NO. 20-06-0048 AND RESTATING THE FARE STRUCTURE FOR COMPLEMENTARY PARATRANSIT SERVICE**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

Section 1: Resolution No. 20-06-0048 is hereby repealed.

Section 2: "Complementary Paratransit Service" means origin-to-destination transportation services arranged on a scheduled basis in accordance with the Sacramento Regional Transit District's obligation to provide ADA service to destinations within three-quarters of a mile of Sacramento Regional Transit's fixed-route service as required by 49 C.F.R. Section 37.131.

Section 3: Exhibit A sets out the fare structure for Complementary Paratransit Service and is attached hereto and incorporated by this reference.

Section 4: The basic fare for one ride (a single trip between one origin and destination) on Complementary Paratransit Service is the price set forth under item A. of Exhibit A. A person certified by SacRT as an ADA-eligible rider who pays the basic complementary paratransit fare is entitled to one origin-to-destination trip on Complementary Paratransit Service. The basic fare may be prepaid or paid in cash upon boarding. A prepaid basic fare for Complementary Paratransit Service will be valid if: (a) presented in a valid paper scrip issued by SacRT and surrendered upon boarding; or (b) purchased through a SacRT-authorized mobile fare application, at SacRT's customer service center or by an authorized 3<sup>rd</sup> party on behalf of the passenger, stored in association with the rider's name (or, in the case of a companion, in the name of the ADA-eligible passenger they are accompanying), and redeemed upon commencement of a trip through SacRT's dispatching software.

Section 5: The price charged for a Complementary Paratransit Service Monthly Pass is the price set forth under Item B. of Exhibit A. A person certified by SacRT as an ADA-eligible rider who purchases a valid Complementary Paratransit Service Monthly Pass is entitled to ride such service for up to 60 one-way trips per month, without further charge during the calendar month of the year that the pass is valid, as set out in the Ecolane software. An ADA-eligible rider who purchases a Complementary Paratransit Service Monthly Pass will also receive a Discount Monthly Pass in the form of either a Discount Monthly Pass sticker or Discount Monthly Pass stored electronically on a Connect Card, as set out in the fare structure for fixed-route and demand-response service, for unlimited rides on SacRT's fixed-route and SmarT Ride services during the month the pass is valid. Additional trips on Paratransit Service beyond 60 per month must be paid for at the per-trip basic fare set out in Exhibit A. The Complementary Paratransit Service Monthly Pass will take the form of an electronic Complementary Paratransit Service

Monthly Pass purchased through a SacRT-authorized mobile fare application, SacRT's customer service center or by an authorized 3<sup>rd</sup> party on behalf of the passenger that is stored in SacRT's dispatching software and associated with the ADA-eligible rider's name.

Section 6: A person accompanying an ADA-eligible rider on Complementary Paratransit Service who is not a personal care attendant must pay the basic fare set out in Item A. of Exhibit A, if the person accompanying the ADA-eligible rider is entitled to ride in accordance with the provisions of 49 C.F.R. §37.123(f).

Section 7: Notwithstanding anything to the contrary in Section 3, a personal care attendant accompanying a person certified by SacRT as an ADA-eligible rider is eligible to ride without charge if the ADA-eligible rider is authorized by SacRT as eligible to travel with a personal care attendant and if the ADA-eligible rider is provided a ride in accordance with any limitations or conditions set forth in their eligibility determination.

Section 8: Notwithstanding anything to the contrary in Section 3, a person certified by SacRT as an ADA-eligible rider is not required to pay the basic fare upon boarding a bus for Complementary Paratransit Service if the basic fare for that ride is paid directly to SacRT or the operator providing such service under the terms of an agreement approved or authorized by SacRT.

Section 9: Notwithstanding the foregoing Sections, the General Manager/CEO or SacRT Board of Directors may approve the use of an alternative document (including but not limited to an event ticket, appointment confirmation, SacRT-issued flier or QR code in either paper or electronic form) as a "Fare Equivalent" in connection with a free ride promotion that satisfies a passenger's obligation to pay the basic fare set out in Exhibit A when used in accordance with the promotion documentation and eligibility requirements. A single alternative document may be used for both the ADA-eligible rider and any persons accompanying the ADA-eligible rider. Each free ride taken on Complementary Paratransit Service under a promotion authorized by the General Manager/CEO will be counted toward the General Manager/CEO's complimentary ticket allotment.

Section 10: This Resolution takes effect February 23, 2021.

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STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary

**Exhibit A**

**Complementary Paratransit Service Fares and Pass Pricing**

	Price Effective 06/09/20
A. Basic Fare	\$5.00
B. Monthly Pass	\$137.50

RESOLUTION NO. 21-02-0013

Adopted by the Board of Directors of the Sacramento Regional Transit District on  
this date:

February 22, 2021

**AUTHORIZE A COVID-19 VACCINE APPOINTMENT CONFIRMATION TO BE  
CONSIDERED A VALID "FARE EQUIVALENT" FROM MARCH 1, 2021  
THROUGH MAY 31, 2021**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF  
DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS  
FOLLOWS:

THAT, in addition to the enumerated list contained in Resolution No. 20-03-0013,  
the definition of "Fare Equivalent" as set out in that Resolution and in Resolution 21-02-  
0011 will temporarily include a COVID-19 vaccine appointment confirmation in the form  
of an email, text or vaccine card, which will serve as payment of the Applicable Fare or  
basic fare for SacRT fixed-route, demand-response, and complementary paratransit  
service on the date noted in the appointment confirmation for the period beginning  
Monday, March 1, 2021 through Monday, May 31, 2021.

THAT, authority is hereby delegated to the General Manager/CEO to extend the  
end date of the Fare Equivalent recognition if he determines, in his discretion, that the  
promotion is meeting the objective of providing a viable transportation option for  
individuals obtaining vaccinations.

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STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary



## STAFF REPORT

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**DATE:** February 22, 2021  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Brent Bernegger, VP, Finance/CFO  
**SUBJ:** SECOND AMENDMENT TO THE FY 20-21 OPERATING BUDGET

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

The result of this action will increase the FY 2020-2021 Operating Budget by \$3,350,000.

### FISCAL IMPACT

The FY 2020-2021 Operating Budget will be increased by \$1,350,000 to cover transitional costs related to the potential annexation of Elk Grove. Allowing this change will provide Staff the ability and direction to begin working on administrative procurement type processes related to the implementation. Additionally, contracts that are specific to only Elk Grove will not be executed/signed unless an annexation agreement is approved by the Board. Funding for this increase will be taken from SacRT's surplus revenues received between July 1, 2020 and December 31, 2020 identified to be in excess of the amount budgeted for FY 2020-2021. If the annexation is finalized, the use of these SacRT surplus revenues will be recouped from future Elk Grove Operating revenues.

The FY 2020-2021 Operating Budget will be increased by \$700,000 to cover projected overtime expenditures that will be incurred due to the continued impact of COVID-19. Funding for this increase will be from available unbudgeted CARES Act monies.

The FY 2020-2021 Operating Budget will be increased by \$1,300,000 to cover information technology expenditures identified within the discussion below. Funding for this increase will be from Measure A revenues received between July 1, 2020 and December 31, 2020 identified to be in excess of the amount budgeted for FY 2020-2021.

The sum of these actions will increase the FY 2020-2021 Operating Budget by \$3,350,000 and the respective funding has been identified and is available for this increase, as noted above.

### DISCUSSION

SacRT and the City of Elk Grove have been proactively and productively negotiating an annexation agreement since April 2020. Based on the anticipated annexation, SacRT

staff across all divisions have been developing budgets for the anticipated costs to integrate the e-tran and e-van service into SacRT's operating systems and infrastructure.

Currently, the e-van and e-tran vehicles have different on-board systems, including cameras, radios, automatic passenger counters, fareboxes, automated stop announcements, etc. However, SacRT will not be doing a full upgrade to the vehicles as it is cost prohibitive based on the age and size of the fleet; some of the systems need to be updated immediately for safety and security. The primary upgrades will be to the radio system, to bring the radio system into the SacRT structure and be compliant with the Sacramento Regional Radio Communication System maintained by Sacramento County, and the on-board camera systems.

Other up-front transition costs include vehicle licensing fees, miscellaneous vehicle equipment, vehicle branding materials, shop equipment, bus stop signage and equipment, backup generator, phones, servers, and other IT equipment, and marketing materials.

If an annexation agreement is approved by the SacRT Board of Directors and the City of Elk Grove City Council, staff will begin procuring equipment and materials immediately to ensure an efficient and timely service transition.

Due to COVID-19, SacRT has experienced significantly higher than normal absences related to illness and/or required quarantines. To mitigate these impacts, SacRT has implemented several strategic responses designed to reduce the transmission of the virus. The impact of these factors has increased the amount of overtime worked by staff at all levels of the organization. The projected cost of this increase is estimated at \$700,000 for FY 20-21. These expenditures are CARES Act funding eligible.

COVID-19 has created an increased need for mobile and remote access to the network for a number of employees in the organization to ensure business continuity. COVID-19 has also highlighted the critical need to accelerate the update of the District's cybersecurity and end-of-life information enterprise applications and technology infrastructure. The projected cost to expedite these upgrades in the current fiscal year is \$1,300,000. These upgrades will be funded through surplus Measure A funding realized in the first six months of FY 20-21.

Table 1 below summarizes the budget amendment and the restructuring of the operating revenues.

**FY 2021 Second Amendment Operating Revenues and Expense Summary**

<b>Categories</b>	<b>FY 2021 Budget Amendment #1</b>	<b>FY 2021 Budget Amendment #2</b>	<b>\$ Changes</b>	<b>% Changes</b>	<b>Comments</b>
<b>Operating Revenues</b>					
Fare Revenue	\$ 12,176,775	\$ 12,176,775	\$ -	0.0%	
Contracted Services	6,380,312	6,380,312	\$ -	0.0%	
Other	4,876,400	4,876,400	\$ -	0.0%	
State & Local	107,077,566	109,727,566	\$ 2,650,000	2.5%	Increase to Measure A based on trend
Federal	70,546,565	71,246,565	\$ 700,000	1.0%	Increase in CARES Act funding
<b>Total Operating Revenue</b>	<b>\$ 201,057,618</b>	<b>\$ 204,407,618</b>	<b>\$ 3,350,000</b>	<b>1.7%</b>	
<b>Operating Expenses</b>					
Salaries & Benefits	\$ 142,875,152	\$ 143,575,152	\$ 700,000	0.5%	OT increase to Bus and LR transportation
Professional Services	16,890,918	19,465,458	\$ 2,574,540	15.2%	Increase in IT cost and EG annexation cost
Materials & Supplies	13,642,800	13,718,260	\$ 75,460	0.6%	Increase for EG annexation cost
Utilities	7,827,600	7,827,600	\$ -	0.0%	
Casualty & Liability	14,916,501	14,916,501	\$ -	0.0%	
Other	4,904,647	4,904,647	\$ -	0.0%	
<b>Total Operating Expenses</b>	<b>\$ 201,057,618</b>	<b>\$ 204,407,618</b>	<b>\$ 3,350,000</b>	<b>1.7%</b>	
<b>Balance</b>	<b>\$ -</b>	<b>0</b>	<b>\$ 0</b>		

Staff recommends that the Board approve the second amendment to the Operating Budget for Fiscal Year 2020-2021.

RESOLUTION NO. 21-02-0012

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

February 22, 2021

**SECOND AMENDMENT TO THE FY 20-21 OPERATING BUDGET**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Second Amendment to the Fiscal Year 20-21 Operating Budget increasing the Operating Budget by \$3,350,000 is hereby approved.

THAT, the Board hereby authorizes the General Manager/CEO or his designee to restructure the budgeted operating revenues for Fiscal Year 2021 consistent with the requirements contained in Governmental Accounting Standards Board (GASB) Statement 95.

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STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary



## STAFF REPORT

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**DATE:** February 22, 2021  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Henry Li, General Manager/CEO  
**SUBJ:** GENERAL MANAGER'S REPORT

### RECOMMENDATION

No Recommendation — For Information Only.

### **State Legislative Update – Mark Watts, Smith, Watts & Hartmann**

Presentation

### **Federal Legislative Update – Julie Minerva, Carpi & Clay, Inc.**

Presentation

### **San Joaquin JPA Meeting – January 22, 2021 (Hume)**

Written Report

### **SacRT Meeting Calendar**

#### **Regional Transit Board Meeting**

March 8, 2021  
SacRT Auditorium / Webconference  
5:30 P.M

#### **Quarterly Retirement Board Meeting**

March 10, 2021  
SacRT Auditorium / Webconference  
9:00 A.M.

#### **Mobility Advisory Council Meeting**

March 4, 2021  
SacRT Auditorium / Webconference  
2:30 P.M.



## STAFF REPORT

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**DATE:** February 22, 2021  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Sarah Poe, Planner  
**SUBJ:** SAN JOAQUIN JOINT POWERS AUTHORITY MEETING SUMMARY OF JANUARY 22, 2021

### RECOMMENDATION

No Recommendation — For Information Only.

Director Hume attended the meeting representing SacRT.

The consent calendar was approved by the San Joaquin Joint Powers Authority (SJJPA) Board. The next meeting will be held as a virtual meeting due to COVID.

### **Item 3. Public Comments –**

Mike Barnbaum requested that Routes 717 and 714 be restored as soon as possible, as well as café care service and through-way bus services. Mr. Barnbaum also provided comments following the presentation of Agenda Item 8 (SJJPA Business Plan), recognizing necessary steps for restoration and encouraging collaboration with other agencies.

Dylan Stone thanked SJJPA staff and AECOM staff for their work on the Madera Station Relocation Project.

Troy Hightower, consultant from Bakersfield, provided comments following the presentation of Agenda Item 8 (SJJPA Business Plan). He is concerned about planning efforts focused only on the northern part of the valley, not including the southern region.

**Item 4 –** SJJPA Board unanimously approved the Final Initial Study/Mitigated Negative Declaration (Final IS/MND) for the Madera Station Relocation Project (Project). The project includes two phases. The first phase will relocate the station closer to Avenue 12, and is currently funded at \$24.9 million. Ridership is estimated to double by the end of phase one in 2025. The second phase will expand the station for high speed rail service. SJJPA staff will be working with the State to secure funding for phase two (approximately \$105 million), and ridership is projected to increase an additional 200K by the end of phase two in 2029. The environmental work began in early 2020, and the public review period in November 2020 received four comments. The report concluded less than significant impacts with mitigation.

**Item 5** – SJJPA Board unanimously approved the Waiver of Potential and Actual Conflicts of Interest Letters with SJJPA Counsel and Neumiller & Beardslee (N&B), allowing N&B to concurrently represent SJJPA and San Joaquin Regional Rail Commission (SJRRC), to prepare both the Joint Use Agreement and Rail Maintenance Facility Use Agreements for both SJJPA and SJRRC. If a legal dispute were to occur between SJJPA and SJRRC, N&B would be required to withdraw from representing both agencies, unless a waiver of potential/actual conflict of interest letter was provided.

**Item 6** – SJJPA Board unanimously approved a reimbursement agreement with Capital Corridor Joint Powers Authority (CCJPA) for design, installation, operation, and maintenance of California passenger information display system (CalPIDS). The original software implemented in 2002 needs to be modernized; therefore, the procurement includes upgrades for the CCJPA, SJJPA, and Altamont Corridor Express (ACE) passenger rail services. Design and testing will continue for three to six months. SJJPA will enter into a reimbursement agreement with CCJPA, with a 44.41% (CCJPA), 38.16% (SJJPA), and 17.43% (ACE) cost split. The funding source for this project is State of California Prop 1B, and is identified in current and future capital budgets.

**Item 7** – Informational item regarding the Operations and Ridership Revenue Update was presented, and includes a funding relief package and allocation that attempts to balance both operating and revenue impacts from the COVID-19 pandemic. SJJPA staff is working to reinstate cash payments since they are a significant portion of revenue, and is expected to begin in March 2021. Nov/Dec ridership dipped below Oct ridership, and is likely due to reinforced stay-at-home measures, following the same ridership spikes and dips as its peers.

**Item 8** – Informational item regarding the 2021 SJJPA Business Plan was presented. The plan will be released for public review in February 2021, and submitted to the Board in April 2021. The plan will outline pandemic impacts, including details from a ridership and revenue perspective, as well as plans for restoration. The plan will put greater emphasis on transit connectivity, including consideration to disadvantaged communities.

**Item 9** – SJJPA Board unanimously approved election of the new SJJPA Board Chair (Patrick Hume), and Vice Chair (Rodrigo Espinoza).

**Item 10** – SJJPA Executive Director provided her report, and shared that the agency will begin showcasing stations along the corridor in their “Station Love Program”.

**Meeting adjourned at 10:25 a.m.**