



## STAFF REPORT

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**DATE:** March 22, 2021  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Brent Bernegger, VP, Finance/CFO  
**SUBJ:** APPROVING THE AMENDED AND RESTATED TRANSFER AGREEMENT WITH THE YOLO COUNTY TRANSPORTATION DISTRICT

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

The recommended action will amend and restate the transfer agreement with Yolo County Transportation District (YCTD) to simplify the reimbursement formula and incorporate provisions for electronic media.

### FISCAL IMPACT

There is no anticipated fiscal impact related to the changes in the proposed amendment to the transfer agreement with YCTD. While there are proposed changes to the billing structure within the agreement, the changes were made to simplify administration, are based on historical data, and are not expected to impact future revenues if the proposed resolution is adopted.

### DISCUSSION

SacRT and YCTD entered into the most-recent transfer agreement in 2009. The agreement allows passengers who hold SacRT fare media to ride YCTD services (excluding YCTD Express services) at no additional cost to the passenger. This has been a well-utilized agreement over the years and remains so to this day.

The 2009 transfer agreement language carried forward a methodology in place since 1991 for SacRT and YCTD to share revenues for individuals who rode both systems. This is accomplished by periodically surveying passengers on their usage of both systems and applying complex mathematical formulas to ridership data. Administration of the transfer agreement is burdensome to both SacRT and YCTD as it is currently written. Passenger surveys are required every 6 months and auditing of the invoices is becoming more and more complex as SacRT's fare structure evolves.

In addition to the complexities and administrative burdens above, there is currently no allowance for YCTD acceptance of SacRT-branded electronic fares. YCTD is working towards completing an agreement with ByteMark to introduce ZipPass on YCTD services.

Under the current transfer agreement, ZipPass users who hold SacRT daily and monthly passes are not be able to use those passes on YCTD services in the same manner as equivalent paper passes are used.

The amendment to the transfer agreement as proposed focuses on two things; adding allowances for eligible electronic fares to be used on both systems and simplifying the formulas for calculating reimbursement for use of SacRT daily, monthly and group passes.

When considering how to best simplify the transfer agreement reimbursement language, Staff analyzed the past 3 fiscal years of transfer agreement data. We learned that despite ridership fluctuations and changes to the fare structure, the reimbursement amount due to YCTD was very consistent if viewed from a fee-per-ride perspective. In fact, the fee per ride varied by only 3 cents between the highest quarter (\$0.73) and the lowest quarter (\$0.70) pre-COVID. Post-COVID staff noticed a reduction in the per ride fee, but the range was still quite small and growing slowly (\$0.63-\$0.65).

Based on this information, Staff proposed to YCTD an escalating fee over the next several fiscal years. The fee amount as proposed is shown below in table 1:

**Table 1**

Fiscal Year	Reimbursement Rate
FY21 (Apr-Jun)	\$0.67
FY22	\$0.69
FY23	\$0.71
FY24	\$0.73
FY25 and beyond	\$0.75

It is important to note that there are no proposed changes to sections governing direct reimbursement for unused single ride and daily passes. SacRT will continue to reimburse YCTD the full-face value for paper SacRT single-ride tickets and unvalidated daily passes used on YCTD services. SacRT's electronic single-ride ticket will not be usable on YCTD service other than the jointly-operated Causeway Connection, as the expectation is that riders will purchase single-ride tickets specifically for YCTD service through the YCTD ZipPass storefront.

Staff recommends that the Board adopt the attached Resolution to amend and restate the transfer agreement with YCTD.

RESOLUTION NO. 21-03-0017

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

March 22, 2021

**APPROVING THE AMENDED AND RESTATED TRANSFER AGREEMENT WITH  
THE YOLO COUNTY TRANSPORTATION DISTRICT**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the amended and restated Transfer Agreement between Sacramento Regional Transit District and Yolo County Transportation District, whereby the reimbursement formula is modified, and provisions are added for the acceptance of electronic prepaid fare media, is hereby approved.

THAT, the Chair and General Manager are hereby authorized and directed to execute the foregoing amended and restated transfer agreement.

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STEVE MILLER , Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary