



STAFF REPORT

DATE: May 24, 2021

TO: Sacramento Regional Transit Board of Directors

FROM: Laura Ham, VP, Planning and Engineering

SUBJ: APPROVING THE SECOND AMENDMENT TO THE CONTRACT FOR JANITORIAL SERVICES WITH CONSOLIDATED FACILITY SERVICES, LLC

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approving the Second Amendment to the Contract for Janitorial Services with Consolidated Facility Services, LLC will authorize the addition of SacRT's facility located at 10250 Iron Rock Way in Elk Grove and the exercise of Option Years 4 and 5.

FISCAL IMPACT

The Second Amendment would add janitorial service for a portion of the building at 10250 Iron Rock Way in Elk Grove for fiscal years 2022 thru 2025. This addition will increase the Contract cost by \$13,800 for the second and third Contract years, \$15,180 for the fourth Contract year, and \$16,698 for the fifth Contract year. The cost for FY 22 is included in the proposed FY 22 Operating Budget. The Second Amendment would also add option years 4 (FY 24) and 5 (FY 25) at a cost of \$164,971.80 and \$173,220.32 respectively for all of the currently-covered locations, plus the previously-mentioned amounts for 10250 Iron Rock Way. The increase in the total consideration as a result of the Second Amendment is \$397,670.12 and will be covered by general operating revenues.

DISCUSSION

On June 12, 2020, SacRT entered into a new Contract for Janitorial Services with Consolidated Facility Services, LLC (Consolidated) for a 3-year term, with a SacRT option to extend the contract for 2 additional 1-year periods.

With the annexation of Elk Grove transit services effective on July 1, 2021, SacRT will become responsible for janitorial services for a portion of the first-floor of the facility located at 10250 Iron Rock Way. Staff received a quote of \$1,150 per month for that location from Consolidated for Contract years 2 and 3, with a proposed escalation of 10% per year for Contract years 4 and 5. Procurement staff has determined that the pricing is fair and reasonable, and in line with current Contract pricing.

Staff is recommending early exercise of option years 4 and 5 at this time due to the positive performance of the Contractor during the first year of this Contract and under the previous contract SacRT had with Consolidated.

RESOLUTION NO. 21-05-0060

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 24, 2021

APPROVING THE SECOND AMENDMENT TO THE CONTRACT FOR JANITORIAL SERVICES WITH CONSOLIDATED FACILITY SERVICES, LLC

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Second Amendment to the Contract for Janitorial Services by and between the Sacramento Regional Transit District ("SacRT") and Consolidated Facility Services, LLC ("Contractor") whereby the scope of services is modified to provide for janitorial services at a portion of SacRT's leased facility located at 10250 Iron Rock Way in Elk Grove, SacRT exercises Option Years 4 and 5 to extend the term to June 30, 2025, and the total consideration is increased by \$397,670.12, from \$637,041.44 to \$1,034,711.56, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Second Amendment.

STEVE MILLER , Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary