



STAFF REPORT

DATE: October 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Carmen Alba, VP, Bus Operations
SUBJ: DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD CONTRACT(S) FOR SUPPLEMENTAL PARATRANSIT SERVICES

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

The General Manager/CEO would be authorized to award and execute contract(s) for supplemental services after completion of negotiations and upon receiving no protests, which will provide additional resources to supplement Sacramento Regional Transit District’s (SacRT) in-house resources.

FISCAL IMPACT

FY 22: Contract Year 1 (January 2022 – June 2022):	\$1,509,481.00
FY 23: Contract Year 1 (July 2022 – December 2022):	\$1,449,486.00
FY 23: Contract Year 2 (January 2023 – June 2023):	\$1,452,486.00
FY 24: Contract Year 2 (July 2023 – December 2023):	\$1,449,486.00

Based on the amounts above, the Contract or Contracts will be for an amount not to exceed \$5,860,939 for a two-year period. The costs above were determined based on pre-pandemic service levels, and actual costs will vary based on ridership levels. As a result of lower-than-anticipated expenditures for July 1, 2021 through September 30, 2021, there is currently a surplus in the FY 2022 Operating Budget that will be applied to the costs of this Contract(s) for FY22. The costs for FY 2023 and FY 2024 will be included in the applicable Operating Budgets

DISCUSSION

Effective June 28th, 2020, SacRT began providing the following services to eligible ambulatory and non-ambulatory program participants:

- ADA Paratransit Service – Door-to-Door Transportation, except where not accessible.
- Non-ADA Demand Response Service – Services that exceed the time, eligibility, or geographic area requirements of the ADA.

To accommodate the increased demand for these services and to ensure that SacRT GO meets the federal requirements that public transit providers meet 100% of the complementary paratransit service demand, SacRT released a Request for Proposals (RFP) on Planetbids eProcurement System on May 21, 2021, with a proposal due date of July 30, 2021. During the solicitation period, 140 vendors were notified of the contracting opportunity. The number of trips the contractor(s) will provide will not exceed 25% of ADA and Non-ADA Demand Response service trips.

In April 2021, prior to the RFP being released, SacRT staff shared the Contract Scope with the Mobility Advisory Council (MAC) Executive Committee for feedback and review. Comments from the MAC Executive Committee were considered and, as a result, the Contract Scope was adjusted to incorporate the feedback.

SacRT staff has evaluated proposals and invited firms for oral presentations. Staff is currently in contract negotiations for the purpose of finalizing a recommendation of contract award or awards. Contract negotiations will be limited to Proposer's Price Proposal, changes to the scope of services related to the price proposal negotiations and trip assignment methodology and, if deemed appropriate by SacRT, negotiations regarding contract exceptions identified in Part 6 of the Proposal. Once negotiations are complete, SacRT staff will issue a Notice of Intent to Award.

If the Board approves the attached resolution, the General Manager/CEO will be authorized to award and execute a contract or contracts for supplemental paratransit services contingent upon receiving no protests. The contract or contracts will be for a two-year term, with the option to extend for two additional one-year periods.

Staff recommends the Board delegate authority to General Manager/CEO to award and execute a contract or contracts for supplemental paratransit services contingent upon successful completion of negotiations and receiving no protests.

RESOLUTION NO. 21-10-0119

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

October 25, 2021

DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO AWARD CONTRACT(S) FOR SUPPLEMENTAL PARATRANSIT SERVICES

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board delegates authority to the General Manager/CEO to award and execute one or more two-year contract(s) for supplemental paratransit services for an aggregate amount not to exceed \$5,860,939 once negotiations are completed and if no protests are received.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary