

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
2	05/24/10	Open	Action	05/05/10

Subject: Awarding a Contract to Sutter Medical Foundation for Pre-Employment, DOT/DMV Recertification and Disability Retirement Medical Examinations

## ISSUE

Whether or not to award a contract to Sutter Medical Foundation for Pre-Employment, DOT/DMV Recertification and Disability Retirement Medical Examinations.

## RECOMMENDED ACTION

Adopt Resolution No. 10-05\_\_\_\_, Awarding a Contract to Sutter Medical Foundation for Pre-Employment, DOT/DMV Recertification and Disability Retirement Medical Examinations for the Period of July 1, 2010 through June 30, 2015.

## FISCAL IMPACT

Budgeted:	Yes	FY 11:	\$	41,550
Budget Source:	Operating	FY 12:	\$	41,550
Funding Source:	Operating	FY 13:	\$	44,546
Cost Cntr/GL Acct(s) or	32, 34, 35, 42 and 77; GL: 630010	FY 14:	\$	44,546
Capital Project #:		FY 15:	\$	47,580
		Total Amount:	\$	219,772

## DISCUSSION

On January 25, 2010, the RT Board of Directors approved the release of a Request for Proposal (RFP) for Pre-Employment Medical Examinations and Disability Retirement Medical Examinations for a 5 year period. On February 3, 2010, the RFP was advertised in publications of general circulation, posted on RT's website under Contracting Opportunities and mailed to qualified firms. On March 1, 2010, proposals were received from Sacramento Occupational Medical Group, Kaiser On-the-Job, Sutter Medical Foundation and Mercy Medical Group. The proposal from Sacramento Occupational Medical Group was delivered after the proposal deadline and, consequently, was returned unopened and deemed non-responsive. The proposal from Kaiser On-the-Job did not meet all of the requirements of the RFP and was determined non-responsive. The evaluators ranked Sutter Medical Foundation and Mercy Medical Group equally, and both firms were invited to participate in oral presentations. The oral presentations were held on April 13, 2010. After the oral presentations, all members of the evaluation group selected Sutter Medical Foundation as the most-qualified firm to meet RT's needs.

Approved:

Presented:

FINAL 5/18/10

General Manager/CEO

Director, Human Resources

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The evaluation committee consisted of: Vern Barnhart, Director, Bus Maintenance, Glenn Batilando, Safety Specialist II, Donna Bonnel, Director, Human Resources, John Darragh, Director, Transportation, Laura Espinoza, Maintenance Superintendent, Light Rail, Leanee Medina Estrada, Senior Recruitment and Selection Analyst, Janelle Montoya, Recruitment and Selection Administrator, and Terry Palmer, Community Bus Services Superintendent.

Staff recommends that the Board award the contract for Pre-Employment, DOT/DMV Recertification and Disability Retirement Medical Examinations to Sutter Medical Foundation, for a period of five years, commencing on July 1, 2010, for an amount not to exceed \$219,772.

RESOLUTION NO. 10-05-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 24, 2010

**AWARDING A CONTRACT TO SUTTER MEDICAL FOUNDATION FOR  
PRE-EMPLOYMENT, DOT/DMV RECERTIFICATION AND  
DISABILITY RETIREMENT MEDICAL EXAMINATIONS FOR THE PERIOD OF  
JULY 1, 2010 THROUGH JUNE 30, 2015**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract between Sacramento Regional Transit District, therein referred to as "RT," and Sutter Medical Foundation, therein referred to as "Contractor," whereby Contractor agrees to provide pre-employment, DOT/DMV recertification, and disability retirement medical examinations, for an amount not to exceed \$219,772, for a period of 5 years, beginning July 1, 2010, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Contract.

\_\_\_\_\_  
STEVE MILLER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary