

STAFF REPORT

DATE: November 18, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Blanca Araujo, VP, Operations
SUBJ: APPROVING THE CONTRACT FOR ON-CALL REVENUE VEHICLE AUTO BODY REPAIR SERVICES WITH MOTO'S AUTO BODY, INC.

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

This Contract will allow for expedited repairs with established costs for any accident damage incurred on SacRT revenue vehicles.

FISCAL IMPACT

The proposed Contract is budgeted at \$579,600 for a 3-year term; of which \$112,000 is included in the FY 2025 Operating Budget. FY 2026 and FY 2027 will be budgeted at \$168,000 per year and 4 months of FY 2028 will be budgeted at \$56,000. Moto's Auto Body, Inc. proposed a price of \$504,000 for labor for paint and body repairs. An additional amount of \$75,600, which is 15% of the Proposal, is included for parts replacement, which is reimbursed at cost plus 10% profit.

DISCUSSION

On June 28, 2020, SacRT began directly operating complementary ADA service. Staff determined that the potential additional workload for body damage repairs was not sufficient to support a full-time equivalent position, so the decision was made to contract with an outside vendor for body damage repairs. The Contract would allow for expedited repairs with established costs for any SacRT revenue vehicle.

On October 5, 2022, SacRT released a competitive solicitation for these services on its PlanetBids e-Procurement System (PlanetBids), which resulted in one bid received. On October 26, 2022, the Board approved Resolution 2022-12-148, awarding a Contract for On-Call Revenue Vehicle Auto Body Repair Services in the amount of \$372,750 to Transportation Services, Inc. (Transportation Services). This Contract was intended to cover all of SacRT's anticipated needs for a 3-year term.

However, due to the increasing need for these services and the limited capacity of Transportation Services to meet the repair demand, staff determined that a second

contract was needed to provide supplemental/overflow services when Transportation Services is unable to accept additional vehicles for repair.

On April 24, 2023, staff released a Request for Quotation (RFQ) for Supplemental On-Call Revenue Vehicle Auto Body Repair Services on PlanetBids, notifying 32 vendors. On May 15, 2023, SacRT received two responsive quotes from Sai Negocios dba Monroy's Collision Center (Monroy's) and Moto's Auto Body (Moto's). Monroy's was determined to be the lowest responsive and responsible bidder. As this was a supplemental contract, the Contract term was set to end on December 19, 2025, co-terminus with the expiration date of the primary Contract with Transportation Services. The GM/CEO-awarded Contract was executed on August 1, 2023, with a not-to-exceed amount of \$150,000.

Staff has determined that both contracted vendors, Transportation Services and Monroy's, are unable to meet the full demand for these services. To secure additional repair capacity, staff determined that an additional supplemental contract was needed to provide services when Transportation Services and Monroy's are unable to accept additional vehicles for repairs.

On July 17, 2024, staff released a Request for Proposal (RFP) for a 3-year term contract for On-Call Revenue Vehicle Auto Body Repair Services on PlanetBids, notifying 34 vendors. Initially, SacRT received 2 proposals, but both were deemed non-responsive. The solicitation was subsequently re-opened for one week, notifying 136 vendors. On August 19, 2024, Staff received one non-responsive proposal from Moto's. The solicitation was re-opened, notifying 234 vendors. On October 18, 2024, Staff received one responsive proposal from Moto's. for \$504,000.

Staff recommends that the Board award a Contract for On-Call Revenue Vehicle Auto Body Repair Services to Moto's Auto Body, Inc. for an amount not to exceed \$579,600, which includes an additional 15% for parts.

RESOLUTION NO. 2024-11-110

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

November 18, 2024

APPROVING THE CONTRACT FOR ON-CALL REVENUE VEHICLE AUTO BODY REPAIR SERVICES WITH MOTO'S AUTO BODY, INC.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract for On-Call Revenue Vehicle Auto Body Repair Services between Sacramento Regional Transit District, therein referred to as "SacRT," and Moto's Auto Body, Inc., therein referred to as "Contractor," whereby Contractor agrees to provide on-call revenue vehicle auto body repair services for 3-years for an amount not to exceed \$579,600, plus applicable state and local sales tax, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to execute the foregoing Contract.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary